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aš studijuoju kaunc technologijos universitete study at kaunas university **o** f technology

Kaunas University of Technology is your University, even if you are coming here for only a few weeks! Learn about the lecture timetables, academic calendar and the assessment of the tasks. Do not miss the opportunity to do sports, sing or dance, join student organisations and take full advantage of your time at KTU. We would like to be the best University for you!

academic information

Higher education in Lithuania is divided into undergraduate (Bachelor), graduate (Master), and postgraduate (Doctoral) studies. Kaunas University of Technology awards Bachelor's, Master's and PhD degrees, which usually take 4, 1.5 or 2, and 4 years respectively.

main terms

▶ Study programme – all the courses which must be passed during the study period to get a qualifying degree.

 Course – study subject of a certain volume of credits to be studied one semester.

- Credit unit to describe the volume (workload) of a course.
- Academic year study period (2 semesters) which starts from the 1st September and ends on the 31st August.
- Semester half of a year studies at the University.

Individual study plan – study plan for one academic year/semester which consists of obligatory and freely chosen courses.

 Minor studies – freely chosen second study programme while studying the major one (only for Bachelor's).

▶ Academic Information System (AIS) – individual electronic system where you can find your individual study plan, timetable of your lectures, grades, etc.

the credit system

Kaunas University of Technology and all universities in Lithuania, use a national credit system based on student workload with an average of 1600 working hours per academic year.

1 KTU CREDIT IS EQUAL TO 1 ECTS CREDIT The academic year consists of 2 semesters (60 ECTS credits). One semester corresponds to 30 ECTS credits. ECTS – European Credit Transfer and Accumulation System was developed by the European Commission in order to provide common procedures to guarantee academic recognition of studies abroad. All key documents of ECTS are used at Kaunas University of Technology: the Learning Agreement, the Transcript of Records, and the proof of Recognition.

Academic calendar

The academic year consists of autumn and spring semesters. The autumn semester always starts on the 1st of September, while the beginning of the spring semester may vary a little (usually it starts in the beginning of February).

Academic process	Begins	Ends
AUTUMN SEMESTER 2017	01-09-2017	31-01-2018
Welcome Week	24-08-2017	01-09-2017
Lecture period	04-09-2017	22-12-2017
Registration for Autumn semester (on AIS)	01-09-2017	30-09-2017
Correction of individual study plan (having serious reason only)	28-08-2017	16-09-2017
Selection of students for Mentorship programme	11-09-2017	25-09-2017
Selection of students for Erasmus+ studies	25-09-2017	29-09-2017
KTU WANTed Career Days 2017	17-10-2017	
Selection of the students and graduates for Erasmus+ placement abroad	01-12-2017	07-12-2017
Assessment of the tasks of semester's individual work (except for the students of cyclic studies)	22-12-2017	
Registration to the autumn semester examinations (except for the students of cyclic studies)	04-12-2017	31-12-2017
Winter holiday	23-12-2017	01-01-2018
Survey for evaluation of the quality of study modules and final projects	11-12-2017	09-02-2018
Winter exam session	02-01-2018	31-01-2018
Diploma award ceremony	26-01-2018	
SPRING SEMESTER 2018	01-02-2018	31-08-2018
Welcome Week	29-01-2018	02-02-2018
Lecture period	01-02-2018	31-05-2018
Registration for Spring semester (on AIS)	29-01-2018	28-02-2018
Correction of individual study plan	29-01-2018	17-02-2018
Choosing minor studies (for Bachelor's degree students only)	19-03-2018	30-03-2018
Selection of the students and graduates for Erasmus+ placement abroad	01-03-2018	07-03-2018
Selection of students for Erasmus+ studies	05-03-2018	09-03-2018
Spring holiday	01-04-2018	08-04-2018
Making individual study plan for the academic year 2018/2019	02-05-2018	31-05-2018
End of semester assignments	31-05-2018	
Registration for exams (making exam schedule)	02-05-2018	31-05-2018
Selection of the students and graduates for Erasmus+ placement abroad	01-06-2018	07-06-2018
Selection of students for Mentorship programme	02-05-2018	31-05-2018
Survey on studies and teaching quality	14-05-2018	30-06-2018
Spring exam session	01-06-2018	30-06-2018
Graduation ceremony	22-06-2018	
Summer holiday	01-07-2018	31-08-2018

individual study plan

If a student arrives for a degree programme (a degree student), he/she follows a general plan of a study programme with some personal adjustments and flexibility. Exchange students shall prepare their study plan according to the study programme at their home institution.

Changes in the study plan may be made during the first two weeks of every semester.

After these two weeks a student must confirm the final study plan to the International coordinator of a certain faculty.

Starting from the second year of studies at KTU, degree students must confirm their study plans to the International coordinator of a certain faculty until 15th June.

Students at KTU usually take 30 ECTS credits per semester. It is not allowed to take more than 33 ECTS credits per semester.

The tuition fee (if applied) is calculated based on the amount of credits.

Every student must make and confirm his/her study plan after arrival and at the beginning of every following semester on Academic Information System (AIS). It is recommended to check it once in a while to see if all requested changes were made.

The courses presented on the website are of two levels:

undergraduate (Bachelor's) level;

graduate (Master's) level.

Course level is indicated in the description of every course. It is also easy to distinguish course level from letters B or M in the course code, like T125B003 – Bachelor's course, T125M165 – Master's course.

While creating their individual study plan, exchange students should pay attention to the level of the course.

It is recommended for Bachelor's students to choose undergraduate level courses and for Master's students to choose graduate level courses.



In case the student does not arrive to the University with the reason

In case the student does not get Lithuanian visa and/or does not arrive to the University with the reason, the student will receive the tuition fee back to the personal bank account within three to four weeks. A confirmation of visa refusal or a proof of any other serious reason to not arrive has to be provided.

In case the student decides to quit studies after arrival to the University

• The tuition fee for the current semester will not be returned, if the student quits studies without a serious reason.

▶ 50 % of the current semester tuition fee will be refunded, if the student quits studies before 15th October in Autumn semester or before 15th March in Spring semester due to serious reasons. A proof of a serious reason to quit studies must be provided.

The tuition fee for the current semester will not be returned, if the student decides to quit studies after 16th October in Autumn semester or after 16th March in Spring semester.



If the student has paid for two semesters in advance

If the student has paid for two semesters in advance, the tuition fee for the second semester will be fully refunded. The particular amount of the tuition fee will be returned to the personal bank account of the student within three to four weeks after receiving the official application and proof of a reason to return the tuition fee.



foreign languages

All Bachelor's degree students must graduate from the University having C1 English language proficiency. Bachelor's degree students might take an exam of foreign language (English) in the beginning of the first semester to identify the level of language knowledge.

Exchange students can take language course(s) with credits. Overall sum of credits must not exceed 33 credits per semester. The English level is confirmed with the English proficiency document before the beginning of the semester.

Bachelor's, Master's and PhD students may take another foreign language course (German, French, Italian, Spanish, Russian) for a small fee.



When I was accepted to KTU, I was very worried and didn't know how it will work out and how I will survive in a foreign country with a different language and culture. With that

in mind, I decided to do something and became a coordinator for the project called Multilingual. It helped many people to learn different languages and to find out about different cultures.

Ammad Tauquir from Pakistan

learn Lithuanian at KTU

KTU offers Lithuanian language courses (A1 and A2) free of charge or as a part of the study programme (as freely chosen course):

- Learn to read (and tell the taxi driver your home address correctly)
- Learn to order your food and drinks
- Say a compliment to a nice girl / boy
- Mingle with Lithuanian people, discover their lifestyle and culture
- Get your competitive advantage

More information will be provided during the Welcome Week. Take the chance and register within the first 2 weeks of each semester.



Lectures start at

ecture 🕨	9:00
ecture 🕨	11:00
ecture 🕨	13:30
ecture 🕨	15:30
ecture 🕨	17:30
ecture 🕨	19:15

Note: Faculties may establish their own lecture times.

Lectures last

1 h 30 min

lectures

Each course has a confirmed content and may possibly include midterm exam, course work, practical, laboratory tasks, etc. There is a written or oral exam at the end of every course. This information is given by the supervising professor at the beginning of each course. The lectures start at the indicated time, so don't be late.

In case of illness, get a doctor's certificate and present it to the faculty administrator in order to the extend the deadline for certain semester tasks and exams.



The final grade of each course may consist of several components: midterm exam, course paper, laboratory works, homeworks (assessment throughout the semester) and a final exam. A student is not allowed to take the final exam if he/she did not complete all of the semester tasks and did not get a passing grade. Exams are taken during the exam session. The best students of each faculty may receive scholarships for advanced study results.

assessment of knowledge

KTU grades and definitions

Pass

10 (excellent) > excellent performance, outstanding knowledge and skills

9 (very good) > strong performance, good knowledge and skills

8 (good) ▶ above the average performance, knowledge and skills

7 (highly satisfactory) > average performance, knowledge and skills with inessential shortcomings

6 (satisfactory) ► below average performance, knowledge and skills with substantial shortcomings

5 (sufficient) > knowledge and skills meet minimum criteria

* KTU grades are not converted into ECTS grades. Instead, the statistical grade distribution is given in the Transcripts of Records for the exchange students.

Fail

4, 3, 2, 1 (insufficient) ► knowledge and skills do not meet minimum criteria/below minimum criteria

The grading scale used at KTU is based on a number scale from 1 to 10 where 5 and higher is a passing grade and 4 or lower – a failing grade.

A student passes when he/she proves that he/ she assimilated not less than 50 % of the required knowledge scope.



If you failed or did not attend the exam,

you can retake it twice: the first retake is free of charge and the second one costs 15 EUR. If you failed all of these three times, you must repeat the course next year. You will be charged for repeating the course following the fee per credit.

final project

Study programme is finished by evaluation of the student's study achievements during the final project. Final project of the second cycle studies must be based on individual scientific research, application of knowledge or prepared as a project, revealing abilities correspondent to the programme's goals.

The project meeting the said requirements will be defended at a public session and leads to a degree. Congratulations!



Feel free to approach the teacher during the set consultation hours.



Degree students can choose an Academic mentor.

ACADEMIC MENTOR – an academic person appointed to the student to help in academic matters (choosing major and minor programmes and freely chosen courses, evaluating academic progress, etc.)

academic assistance

If you have issues concerning your studies you may approach the professor. Each professor has weekly consultation hours (free of charge).

KTU Career and Education Centre organises free of charge mathematics, statistics, computer science, physics and other **consultations for students**, who experience learning difficulties at the University. The consultations provided by tutors (volunteering academics and students) are provided in English.

Consultations are held in

Studentų St. 67 (rooms 205), Kaunas

- +370 37 300257
- guided@ktu.lt

Sometimes learning difficulties may arise due to cultural shock, personal issues or pressure not to fail. Don't wait and consult with the proffessional.

University Psychologist Service

Psychologist *Rūta Kavaliauskaitė* Studentų St. 50-123

- +370 37 300743
- ruta.kavaliauskaite@ktu.lt

University offers numerous scholarships for students showing good academic results in studies or research as well as for being active in the University's life. The funds for the scholarships come from the state budget, companies and individual donations.

University's talent scholarship

This scholarship is awarded for exceptional academic, scientific or artistic results, active extracurricular activities in the areas of business, innovations and social activities (250 Eur). University's talent scholarships are awarded twice per year: in spring and autumn semesters under procedure of competition. All students of the first, second cycle, integrated and nondegree studies can participate in the competition for award of the University's talent scholarships, except first cycle first year students in their first semester. Registration can be done on the Academic Information System.

One-time Incentive Scholarship

May be given by Faculty's Dean's (up to 114 EUR) or Rector's (up to 304 EUR) decision to the student who is active in social life, participates in various projects and other extra-curricular activities. The students are recommended by faculties or University's departments/units.

One-time Target Scholarship

May be given by Faculty's Dean's or Vice-Rector's decision to the student for representation of the University at scientific conferences, seminars, summits, exhibitions and arts & sports events.

Scholarships of Companies and Sponsors

May be given for talented students. The application and requirements differ depending on the individual scholarship which could be one-time, monthly, etc. Information about open calls is published on ktu.edu and advertised

in the faculties.

scholarships

Rector's one-off incentive scholarship

This scholarship is awarded for exceptional academic, scientific or artistic results, active extra-curricular activities in the areas of business, innovations and social activities.

One-time Social Scholarship

(152 EUR or more) may be given to the student who has experienced a serious illness, financial loss or recently lost a family member. The applications, supported by the list of relevant documents, are submitted to the Student Information Centre.

erasmus+ and exchange programmes

Degree students can study one or two semesters in another KTU partner university abroad and have a double international experience. The courses that are taken at a foreign university should match the study plan for a certain semester at KTU. **Info Day of Studies Abroad** is organised in spring where you can find out more and meet the students who have already had this experience or study as exchange students at KTU or to present your home university/studies abroad experience.

More information:

- ktu.edu/erasmus
- Dean's offices

Specific questions can be addressed to Saulė Zadlauskienė Exchange programmes manager (outgoing students: studies)

Academic Exchange and Networks Office

Donelaičio St. 73-105, Kaunas

- +370 37 300035
- erasmus@ktu.lt

erasmus+

Erasmus+ is the most popular academic exchange programme in the world. Each faculty has bilateral *Erasmus*+ agreements with the universities all around Europe and you can choose one of them. KTU has more than 340 Erasmus agreements with 275 universities.

Why you should take this oppotunity? It is an amazing addition to your experience in studies and social life, possibility to learn another language and opportunity to get a scholarship (300 – 650 EUR per month) to cover your expenses abroad.

Degree students may participate in exchange programme (for 1-2 semesters) from the second year of studies at the University. Academic Exchange and Networks Office examines the applications submitted by the students. The eligible students are selected twice a year: the main call is in March and the additional one – in September (see Academic calendar for dates).



bilateral agreements

Erasmus+ is not the only programme to experience international mobility. Foreign universities are accepting students from KTU as well as the mobility is organised based on bilateral agreements. Nowadays new popular destinations are Georgia, Kazakhstan, Azerbaijan, South Korea, Canada, China, Mexico, Japan, etc. Some scholarships are available as well.



When I was doing my Erasmus in Sweden, Stockholm University. I had an opportunity to participate in "Nobel Minds" debate, where I had a chance to listen to award winners' conversation about their inventions and later talk to them in person. It was one of the best experiences of my life.

Narmin Alieva from Azerbaijan





Apart from my studies at KTU, thanks to my university, I have been on exchange studies in Finland and South Korea . Also I did my internship on marketing in Malta. Studies abroad made me realise that national and cultural difference should not create a barrier to be friends. We all have to feel like a responsible citizen of the world.

Toghrul Sabzaliyev from Azerbaijan

The Erasmus experience each semester brought about a big change in my life as I got to interact with students from other countries and due to which today I have friends all over Europe and I know that I have at least 1 bed waiting for me in all countries in Europe.

Vikramaditya Singh from India

e-services

KTU has a unified registration system. Once the new user registers, the login name and the password are valid for the following services provided by the KTU computer network:

- Academic Information System (AIS)
- E-mail
- Computerised workstations in the University classrooms or libraries
- Photocopy machines in the University libraries
- Wireless internet (Wi-Fi) zones in the University area
- Virtual Private Network (VPN) and other e-learning environment (ViPS)
- Moodle e-learning environment (moodle.ktu.edu)

academic information system

All the information about your study process can be found in KTU Academic Information System (AIS). In order to access AIS, go to ▶ ktu.edu/en ▶ MY KTU ▶ Academic IS ▶ login with the new login name and password, which were created during the registration to KTU network system.

In KTU AIS, you will find a study plan of a current semester, the schedule of your lectures, notifications about your payments or outstanding debts as well as your status with the library, faculty and dormitory. Important announcements and open surveys, application for mentors will be published in AIS as well.

Click on Individual Plan and you will access the information about study plans for every year. Moreover, you will be able to order the necessary certificates.

tudie

new user registration

Enter your name, surname and ID (according to KTU database, your KTU ID consists of your date of birth and several other numbers and letters). You will find your KTU ID in the TO DO LIST, provided during the Welcome Week. After the registration, your login name, password and an e-mail address will be created. The new login name and password will be necessary for you throughout your whole study period at KTU, which you will then use in libraries, computer classes for Wi-fi, academic system and Moodle.

moodle e-learning environment

In order to access your lecture materials, you need to login to e-learning environment Moodle

moodle.ktu.edu

Teachers use this environment to upload the course information and lecture material by topic as well as to put important notifications or announcements.

Using the official KTU e-mail is obligatory during your studies at KTU. Otherwise, you may miss some important information about the received scholarship.

If you cannot register, specify your name, surname, department, the nature of your problem and the exact error message you encountered and send it to registracija@ktu.lt

 Regarding issues on e-mail, VPN and KTU wireless network, please contact IT administrators at pastas@ktu.lt

library

The main textbooks for each course are provided or recommended by the teacher. However. when writing a course paper or in order to deepen your knowledge, you will need many more books and sources. The easiest option is to go to KTU library. If you wish to take books with you, you need to present your student card (LSIC) or any personal document (ID card or passport).

Remember that books are given for a certain period. If it is over but you still want to keep the book, you will need to prolong the period.

KTU library provides possibilities to use electronic databases, to read scientific journals and books online (virtual library). Each library has a reading hall, internet access and printers, where you can make photocopies, scan books and print the necessary documents.

Branches of KTU library

Central Library	Duri	During semester			
Donelaičio St. 20	I–V	8-21*			
Faculty of Informatics	VI	9–18			
Studentų St. 50	On h	On holidays			
	I–IV	8–17			
	V	8–15:45			
Faculty of Civil Engineering	Duri	During semester			
and Architecture	I–V	8–21			
Studentų St. 48	VI	9–17			
Faculty of Mechanical	On h	On holidays			
Engineering and Design	I–IV	8–17			
Studentų St. 56	V	8–15:45			
Faculty of Chemical Technology	Duri	During semester		During semester	
Radvilėnų Rd.19	I–V	8–18			
	VI	9–17**			
	On h	On holidays			
	I–IV	8–17			
	V	8–15:45			
Panevėžys Faculty of	Duri	During semester			
Technologies and Business	II–V	0			
Nemuno St. 33, Panevėžys	VI	9–16:45			
	On holidays				
	I–V	9-17:30			

^{*} Central Library accepts orders until 19:00.

** Open each second and third Saturday

The library is closed on the last working day of every month (except for November, April and May). Library also closes earlier during the days before public holidays.

after finishing studies

degree students

Diploma and the Diploma Supplement

After accomplishing the degree programme and the presentation of the final thesis, a student receives KTU diploma which is recognised in the European Union as well as in many other countries in the world.

Having Bachelor's or Master's degree awarded in KTU you may continue your studies (Master's or PhD respectively) at KTU or any other university in Europe, or start your professional career.

The Diploma Supplement is an annex attached to a higher education diploma. It provides a standardised description of the nature, level, context, content and status of the studies pursued and successfully completed by the graduate. The Diploma Supplement contributes to the transparency of student academic achievement and facilitates academic and professional recognition of qualifications throughout the entire Europe and other parts of the world.

Diploma Supplement is issued to all graduates of Kaunas University of Technology automatically, free of charge and in two languages: Lithuanian and English since 2005.

Before leaving Lithuania we recommend you to legalise diploma, diploma supplement or other official documents obtained in Lithuania in any notary office. After leaving, you can legalise it at a Lithuanian embassy or a consular office in your country.

Transcript of Records (TR)

You can order the Transcript of Records in the Faculty's Administration Office.

exchange students

Transcript of Records (TR)

Each exchange student will need the Transcript of Records in order to have their study period abroad recognised at their home university.

Normally the Transcript of Records may be prepared only after the exam session, when all the marks are entered into the database. It means that TR will be prepared in the first part of February for the autumn semester, or in the first part of July for the spring semester. When TR is prepared, International Studies Office sends the scanned copy to the student and the original copy is sent to the student's home university by post.

> Note! TR/diploma will be issued after settling with the university.

Other documents

ISO may issue an official document confirming the period of your studies at KTU.

If your home university requires any additional information about your studies here, please inform the exchange programmes manager in advance.



settlement with the university

Before you leave:

- Library. Return the publications back to the library and make a payment for delayed publications (if any) and confirm in KTU Academic Information System.
- Faculty. Make the outstanding tuition fee payments (if any).
- Student Union. Return Lithuanian Student Identity Card (LSIC/LSP) to the bank (if you had one).
- Dormitory. Make the outstanding rent payments (if any), inform Dormitory's administrator about your departure date, return the room key and the entrance card to the Dormitory administrator or the door-keeper.

You can check your current status of the settlement with the university in KTU Academic Information System.

part-time jobs and stay back options

Students holding EU citizenship can work part time job in Lithuania without any restrictions.

Non-EU citizens can work part time after acquiring the Temporary Residence Permit, which is usually issued during the second year of studies.

The graduates may stay for another 6 months after the graduation to search for a job or other study/business/volunteering opportunities in Lithuania.



While studying Biomedical Engineering I have learned about non-invasive blood pressure and stress measurement, artificial organ architecture, biomedical signal acquisition and processing as well as many other sub-

jects. Now in my workplace I am applying my engineering skills which I have acquired during my studies at KTU: from medical instrument validation to programmatic architecture design.

Basant Kumar Bajpai from India

Check • ktu.edu/en/erasmus for the application procedures, open calls, internship places and references from the last years.

Students may use specialised internship programmes, coordinated by the University. Here we list some of the most popular ones.

internship programmes

erasmus+

This programme offers opportunities to perform internship (so-called *Erasmus*+ traineeship) in 28 programme countries supported by *Erasmus*+ scholarship (from 500 to 700 EUR per month). The internship can take from 2 to 12 months (total duration of all *Erasmus*+ activities (studies + internship) cannot be longer than 12 months during one study cycle).

You should find the company that accepts you for the internship, prepare the application documents and apply for the scholarship. The selection of candidates is organised by KTU Academic Exchange and Networks Office 4 times per year (in March, December, June and September).

KTU Academic Exchange and Networks Office Donelaičio St. 73-105 + 370.37.300035

IAESTE & AIESEC

IAESTE (The International Association for the Exchange of Students for Technical Experience) – paid internship for you to get technical experience abroad. It is not only about job, it is about travels, new culture and people. You can get all of the information about the IAESTE internship at the KTU Career and Education Centre. If you have a business idea or a prototype of a product, an app or a service, KTU may assist you in implementing this idea and will provide you the necessary advice and the infrastructure.

You are welcome, if...

- You have an idea and you're eager to make it into reality;
- You are looking for team members;
- You want to share experience in business, education, leadership or any other area;
- You are interested in startup culture;
- You are interested in our events;
- You believe that sharing means multiplying.

start-up

KTU Start-up Space is a platform for developing entrepreneurship ideas and testing them in practice. It provides support for young businesses based on new technologies and innovations, renders space for sharing knowledge and inspiration. Within 4 years, nearly 50 start-up companies were established, and some of them are generating profit now. KTU Start-up Space invites professionals from various fields – people willing to join new business ideas, and those, who can provide advice and support on important guestions.





Vignesh Gopal Raja from India

When I joined KTU it was hard at the beginning, but I found the opportunities to establish myself, by participating in scientific, social or sports activities.

Muhammad Istiaq from Pakistan

Facebook > KTU Startup Space

lithuanian student identity card (LSIC)

Lithuanian Student Identity Card (LSIC) (Lietuvos studento pažymėjimas (LSP)) is the main document that proves your Student status in Lithuania. An electronic LSIC is a student identity card that is also an e-ticket card for public transport, e-wallet, library card, student discount card (for cinema, shopping, internet access, copying, etc.). You get up to 80% discount for public transport and 50% discount for intercity transport with LSIC.

LSIC is produced for the whole period of your studies at KTU. It's your document for studies and leisure time and provides the most incredible offers. The offers, discounts are updated regularly, check on **>** www.lsp.lt

In order to save your time and maybe avoid some misunderstandings, the mentors will help you to order your LSIC – contact them for details.

To order LSIC You will need:

- a computer;
- internet access;
- scanned passport type photo (coloured with white background);
- e-mail address (do not use one.lt, mail.ru, rambler.ru or similar).

how to order LSIC?

1 step. Go to ▶ www.lsp.lt

2 step. Click on Register (to register in the system).

3 step. Enter requested information very carefully and follow the directions (if you enter wrong information your LSIC won't be produced or it will take longer; if you made a mistake, contact your mentor or International Officer). Enter the city where you study (Kaunas). Instead of personal number, enter your passport (ID) number. Fill in other information and press Register. The system will show the error (it's because of personal number) but don't mind and click Register once again. Check your e-mail and click the received link to confirm registration.

4 step. Connect to the system **> www.lsp.lt** using your e-mail address and the password you entered while filling in the form. You must fill in the rest of information about yourself (university, faculty, etc.).

5 step. It may take from 5 min to a few days for the system (or LSIC team) to approve your student status. You will receive the confirmation e-mail. Connect to the system again and upload your photo (have it scanned, photo requirements are provided below:

www.lsp.lt/en/nuotraukos-reikalavimai).

6 step. In the My LSIC on ▶ www.lsp.lt, choose Order a new LSIC. Choose an office where your LSIC will be delivered (you can choose to collect in any office of Swedbank, DNB or Bite – these banks and mobile net providers have offices in the most common places like Molas (Baršausko St. 66A), Akropolis shopping centre (Karaliaus Mindaugo St. 49) and Laisvės Ave.). Choose the date and time, when you can come to collect your LSIC. Pay for it online or print out a receipt which enables you to pay at the office. Print out the LSIC contract and the receipt. You can track the status of your LSIC, by connecting to www.lsp.lt.

7 step. As soon as you come to collect your LSIC, bring the LSIC contract and sign it in the presence of an authorized officer. You must have your passport or ID card with you. If you did not pay for the LSIC production online, then make a payment. If you see a mistake while collecting your LSIC, please inform an officer and do not collect the LSIC.

If you have lost/ruined your LSIC

Please contact with KTU Student Union (K.Donelaičio St. 73, Kaunas or by e-mail > lsp@ktusa.lt) and students who work there will explain you what to do.

Return

LSIC must be returned to the bank after you finish studies at KTU.

Price

New LSIC costs 12 Euros for undergraduate degree students (duration of 4 years), 6 Euros for Master's degree students (duration of 2 years) and 4.50 Euros for exchange students.

Advice

The production of LSIC from registration to picking it from the bank may take 2-3 weeks. If it takes longer, contact the KTU Student Union (see above for the contacts) or your mentor.

If you need a confirmation that you are a student of KTU, go to your faculty and ask to issue a Student status confirmation document.

international student
 identity card (ISIC)

During your studies and especially while your LSIC is being produced you may find it useful to have ISIC – International Student Identity Card. It gives plenty of discounts in Lithuania and abroad. ISIC is made within a couple of minutes.

To get your ISIC you'll need:

- Student's status confirming document (issued by ISO);
- 1 photo (30x40 mm);
- 9 EURt;
- Passport or ID.

Where to get ISIC in Kaunas?

- zigzag.lt
 (F. Ožeškienės St. 27)
- ZIP Travel
- (Kęstučio St. 57-1)
- Vytautas Magnus University
- (S. Daukanto St. 27-210)
- Lithuanian World Center
- (S. Daukanto St. 11)
- > Or order online www.isic.lt





guid ed mentorship programme

From 2014, KTU implements a unique in Lithuania Mentorship programme that covers the main aspects of studies at the University. Mentors (volunteering students, teachers, professionals and business persons) help the less experienced or fresh students (mentees) to get integrated into the student life, to plan their studies and to focus on career development.



I was very glad my mentor could give me the moral boost when I had no idea how to finish or how to do my tasks. My mentor was always an open minded, pleasant personality, willing to work. The best part was that he always had the time to hear students' opinions and ideas.

Farusil Najeeb Mullaveettil from India



More information: ktu.edu > students > GUIDED

Registration: KTU Academic Information System **PEER MENTOR** is responsible for the success of your first days at the University. A person that you can always trust, ask questions, have pleasant discussions and share your concerns and success. Each academic group of a full-time first-year students of I cycle studies has their own peer mentor, who makes sure that students' fear, uncertainty and trepidation would not exist at the University!

NOTE! Mentors are assigned to all of the newly arriving international students.

ACADEMIC MENTOR is one of the teaching methods for students, which occurs behind the classroom door. Academic mentor focuses on student's individual needs and objectives. When students clearly realise them, they can study easier and achieve better results; they finish the studies more successfully, and use their time efficiently.

CAREER MENTOR is a person who has professional experience and can provide consultations on the issues of career planning and personal development. Career mentors, who participate in the Mentorship programme, have degrees in diverse study programmes and career building experience in various professional activities.

RESEARCH MENTOR is a member of the academic personnel who has experience in scientific field (scientist or researcher). He/she can provide consultations on the issues of scientific activity or help to start working in the field of scientific research. Also, research mentor teaches to think objectively, to raise questions, to plan and conduct research and analyse received data, because research performed by the students is the basis for university studies and a practical adaptation of their knowledge.

TUTOR is a lecturer or a volunteer student, who helps to deepen your knowledge in a certain area (mathematics, informatics, physics, chemistry, etc.).

Want^{ed} planning your career

KTU emphasises professional experience and career development during the studies at the University. Internship is an important part of Bachelor's studies, however, it may be done at any study cycle (Bachelor, Master or PhD). This experience enriches students' knowledge, increases competitiveness, expands students' network and helps in their future career.

The mission of KTU Career and Education Centre is to create proper career possibilities for students, by working directly with the university and the companies. Career planning consultants help the students plan their occupational career properly and get ready for open job market. Seminars and trainings are being organised, moreover, the consultants help in solving KTU student internship and graduate employment issues. They also publish open calls from all over the world.

KTU career days

Organised by KTU Career and Education Centre in autumn semester, it is one of the biggest in Baltic States. It is a possibility to meet the representatives from more than 150 companies and get to know more about the labour market, your future job and career possibilities from the people who are already working there. Every year more than 3500 students come to Career Days.

KTU Career and Education Centre Studentų St. 67, rooms 204 and 205
+370 37 321330
karjera@ktu.lt

Facebook > KTU studentams

If you think about your future career and need any advice, use the opportunity to get a Career mentor. Career mentor is a professional (usually coming from the industry sector) assigned to the student to share his/her knowledge, experience and insights on career issues. The applications are accepted on AIS (see e-services) during the period from 10 to 25 September.



unit^{ed}

ESN KTU

(KTU Erasmus/international Student Network)

This is the first organisation at KTU you get in touch with as your peer mentor is from ESN KTU. The mission of this organisation is to represent international students, and to provide opportunities for cultural understanding and self-development under the principle of Students Helping Students. Many of ESN KTU members have international study experience themselves and they have dealt with similar issues and situations you may be having now so they know how you feel and how to help you. Another aim

student organisations

of ESN KTU is to let incoming students have a good time when living and studying in Kaunas, Lithuania. Visit them – the doors are opened.

ESN KTU organises many events and projects. The members gain additional advantage in the selection for *Erasmus*+ scholarships for studies and internships. We are glad that international students are active ESN KTU members too. Share your experience with the freshers!



Everyday new challenges and new things to learn.

Kanishak Gupta from India





A family which consists of only friends and is always there to help you out and have fun!

Sanket Gaba from India

In ESN KTU I learned these three things: real experience, real friendship, real mentorship.

Aygül Ibrahimova from Azerbaijan



ESN is the opportunity not only to travel physically, but to open your mind. For those who already travelled, they will understand the following sentence: You will never be completely at home again, because part of your heart will always be elsewhere. That is the price you pay for the richness of loving and knowing people in more than one place. ESN is a way to feel at home wherever you are in Europe.

Jérémy LE NY from France

KTU STUDENTS UNION

Donelaičio St. 73, Kaunas

- info@ktusa.lt
- www.ktusa.lt



KTU Student Union is one of the largest and most perspective organisations in Lithuania, for active, responsible and proactive students, who want and can represent the interests of students from the whole University, solve their problems and gain irreplaceable skills. KTU Student Union consists of 9 faculty Students associations so that your needs would be well represented!



ŽYGEIVIŲ KLUBAS **ĄŽU (*) LAS**

HIKING CLUB ĄŽUOLAS

Studentų St. 69–119 (dormitory No. 3) Facebook > KTU žygeivių klubas Ąžuolas

For those who love nature, hiking and complex trips and those who keep up and declare a healthy lifestyle!

INITIATIVE GROUP "INVENSA"

Facebook > KTU Investuotojų klubas

Initiative group "Invensa" aims at helping young people to develop their skills in investment and business activities, entrepreneurship and scientific perspective by providing trainings, consultations, seminars and involving practice.





BEST KAUNA

(Board of European Students of Technology)

www.bestkaunas.org

BEST is an international student organisation uniting more than 70 universities all over Europe. BEST gives a chance to the students of Kaunas University of Technology to travel throughout Europe, cooperate and learn from each other, to implement the most incredible ideas and find friends from all over the world.

AIESEC

(International Association of Students in Economic and Commercial Sciences)

Facebook > AIESEC Lithuania

AlESEC is the largest world's student organisation with more than 86,000 members in 124 countries and territories. It focusses on self-development, networking and business links. AlESEC members closely work with business companies, daily organise international exchange and internship projects and develop their own practical skills.

DESIGN STUDIO PIXEL

Facebook > KTU PIXEL

The organisation unites students who are interested in computer graphics, want to learn how to work with various programs (Photoshop, Zbrush, Maya, etc.) and to use their knowledge by creating various projects (create Unity games).





KTU MARKETING CLUB

Facebook > GROUPS > KTU MARKETINGO KLUBAS

The club is for everyone, to whom marketing and advertisement is not new, for everyone whose head is boiling with ideas, and for anyone who wants to create their portfolio as marketers! Keep in touch with young and already advanced start-up companies or youth organisations, helping them to form image and become well-known.



KTU DEBATE CLUB

Facebook > KTU DEBATE CLUB

The club unites students who know how to voice their opinion and can hold on to their position, those who are interested in political, social and cultural life. The club is participating in debates in Lithuania and abroad.

marketingLAB

VIDE SH

STUDIO VIDEOSHOT

Facebook > KTU VideoShot

Studio unites students who are interested in 3D graphics and want to learn how to shoot, edit, create visual effects, record sound, process it and show their potential to be video directors.

BALTAI

WHITE IN BLACK

Facebook > BaltaiJuoda

A young, dynamic and hard-working youth organisation "JuodaiBalta" unites volunteers of 7 different activities. If you want to realise yourself as socially indifferent, responsible person and want to volunteer, join this team.

NJUSPEIPIS

Facebook > Njuspeipis

Njuspeipis

If you write, design, make photos, shoot videos, draw, know how to manage a website or want to communicate with sponsors, join student publication "Njuspeipis".



At KTU I made a lot of friends from many different cultures. Every one of them was a valuable addition to my life! KTU is the best place to make friends!

Víctor Campoy Sirera from Spain

WE GO

Facebook > WE GO

Youth organisation with one main goal – to create an active community and offer the best possibilities for personal development. WE GO organises extreme travels, administrates international youth exchange programmes and promotes active lifestyle.



SALTUS GLADII

Facebook > SALTUS GLADII

Saltus Gladii – medieval dance club at KTU. At this dance club students learn how to dance royal and ordinary medieval dances and perform them at historic international dance festivals.

B**ΞNDRABUČIŲ** TARYBA

KTU DORMITORY COUNCIL

bendrabuciu.taryba@ktu.edu

KTU Dormitory Council – an organisation, which represents almost 3000 students. It is improving, strong, determined, and especially youthful and stubborn group of students that are doing their best to create cosy, comfortable and quality surroundings for students living in KTU dormitories.

DOKTORANTŲ ^Ćo DRAUGIJA

SOCIETY OF DOCTORAL STUDENTS

www.ktudd.lt

Facebook > PhD Student Society

The main objective of this organisation is ensuring the welfare of KTU doctoral students and successful representation of the interests of doctoral students. KTU DD administrates and coordinates information and public relations, human resources; social, educational and academic affairs.

KTU WOMEN LEADERSHIP NETWORK (WLN)

Facebook > KTU Women Leadership Network

KTU Women's Leadership Network is a student organisation devoted to fostering women's development and cultivating their leadership skills.

Women Leadership Network



ART ROOM

Facebook > Menų kambarys

Everybody who wants to develop their talent, improve their imagination and creative skills are welcome to join. In "Menų kambarys" you can paint, create graphic drawings, participate in trainings of creativity development, seminars, events of artistic nature, meetings and discussions with representatives of professional art, exhibitions and creative workshops.

STUDENTS SCIENTIFIC ORGANISATION

Studentų **M¢kslinė** Draugija

smd.ktu.lt

Facebook > KTU SMD

Students scientific society unifies young and perspective students, just as you are. They think that science is more than staring at the slides during lectures, but also real practice in making the world better. It is a lifestyle.

activat^{ed} get fit

Sports Centre coordinates various sport activities in KTU. Every year KTU students participate in:

- different leisure sport competitions, about 1400 students;
- leisure activities, about 700 students;
- regional and national level sport competitions for teams and individuals, about 300 students.

Sports Centre organises various sports events open for public and Academic Community:

- run event in memoriam prof. K. Baršauskas "Ateik ir įveik" (come & get over);
- Autumn and Spring football tournaments;
- Christmas volleyball tournament;
- dormitory games "Barakiada";
- basketball tournament "Rector's cup";
- International Students Aerobic Gymnastics Championship "KTU Open Cup";
- chess tournament, etc.

Students represent the University in many Lithuanian, international and SELL championships. In many of them, students become champions and medal winners.



You can use all the facilities and also coaches provide all the support and give positive approach. Sport is perfect way to make new friends.

Maher Al Ayoubi from Lebanon



activated@ktu.lt

More information:

▶ sports.ktu.edu

Facebook > KTU Sporto centras/ KTU Sports center

Leisure sports activities are free. Please find the registration at

▶ sports.ktu.edu ▶ Leisure

Sports facilities



inspired release your creativity





ACADEMIC CHOIR "JAUNYSTĖ"

Leader Danguolė Beinarytė Facebook • KTU akademinis choras Jaunystė

FOLK SONG AND DANCE ENSEMBLE "NEMUNAS" Leader Margarita Tomkevičiūtė Facebook • KTU tautinio meno ansamblis Nemunas



GIRLS DANCE GROUP "MODANCE"

Leader *Rūta Sudakovienė* Facebook ► KTU MoDance



KTU PHOTOSTUDIO Leader Donatas Stankevičius Facebook V KTU-FOTO STUDIJA



KTU THEATRE STUDIO "44" Leader Loreta Vaskova Facebook > KTU teatro - studijos "44" alumnai



ROCK BAND "AITOR"

Leader Julius Vilnonis Facebook > KTU muzikinė grupė Aitor



SPORT DANCE CLUB "VIESULAS"

Leader Gediminas Kavaliauskas

gediminas.kavaliauskas@ktu.lt

department of student affairs

Provides consultations, helps students to deal with various problems and issues related to studies, financial support, Mentorship programme, dormitories, daily living needs, personal career planning, free time and health.

Department of Student Affairs consists of 3 units:

- Student Information Centre
- Career and Education Centre
- Chaplain and Pastoral Care

They do their best to discuss students' suggestions and address their needs in order to help students stay motivated, achieve their academic aims and be satisfied with the study process.

pastoral care

Chaplain - Petras Pich

- +370 (605) 48 082
- kapelionas@ktu.lt

Chapel – Studentų g. 63a, 204 Administrator – *Simona Aleksynaitė*

- +370 (603) 59 281
- simona.aleksynaite@ktu.lt

If you are looking for some advice or information on religion and belief, find our chaplain Petras Pich – he is always here to help and give the best advice you need.

Our activities include:

- Organising pilgrimage routes across the Europe;
- Giving lectures on topics of particular importance for young people;
- Organising solidarity events;
- Visiting orphans.

support to student activities

student information centre

Student Information Centre has all the answers to your questions about:

- Academic and other issues (study programmes, minor studies, studies and practice abroad, internships, current projects, support and other possibilities of studies),
- Possibilities of receiving support,
- Social problems,
- > Personal finance management,
- Discounts of dormitory room fees,
- Well-equipped environment for students with special needs,

Contact them if you have questions:

- About leisure possibilities provided by the University,
- How to create new student organisations,
- How to get assistance to participate in conferences and competitions.

KTU Faculty of Electrical and Electronics Engineering

Studentų St. 50-168

- ► +370 37 300327, +370 614 20055
- klausk@ktu.lt

Skype > ktuinformacija

Working hours:

I – IV 9:00 – 17:00 V 9:00 – 15:45

university working hours



KTU libraries, sport halls and other facilities may have other working hours

Kaunas University of Technology International Studies Office

Central Administration Building K. Donelaičio St. 73 LT-44029 Kaunas, Lithuania Skype: KTU_admission

T

Skype: KTU_admission FB: KTU.International.Students #KTUinternational

Office Open Hours

Monday – Thursday: 13:00 – 17:00 Friday:

13:00 - 15:45