

# first things first

before  
you leave



ktu

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# welcome

We are glad you joined us! Here, in Kaunas University of Technology you'll find a friendly community, devoted professors, modern study equipment and plenty of new friends. We are looking forward to meet you – to hear your stories, to learn about your culture and to know more about your experience. We sincerely hope that you will enjoy your time in Lithuania and will have fond memories about your studies at KTU!

Studying abroad is both educational and personal experience for the ones seeking new challenges. Kaunas University of Technology (KTU) offers study programmes in architecture, business and administration, computer sciences, engineering, humanities, physical, social sciences and technologies that will help you to build your career.

Studying overseas you will learn more than the subject of your studies. You'll gain experience, build friendships, learn about cultural differences, have a chance to travel. Everyday life is full of little practical things to take care of. We have collected here some of them to inform you before your arrival to Lithuania and to facilitate your first weeks or months here.

**Feel free to contact KTU  
International Studies Office  
(ISO) ([international@ktu.lt](mailto:international@ktu.lt))  
if you have any questions.  
Enjoy your stay!**

The official language in the country is Lithuanian and all the signs, notes, names, official documents, TV, etc. are in Lithuanian; however, the information essential for international travellers can be delivered in English, Russian or other languages as well. For easier orientation some words in this and other brochures are also given in Lithuanian – you'll find them in brackets.

National currency of Lithuania is Euro (from 1/1/2015), and former national currency Litas is not valid anymore.

Lithuania uses the 24 hour clock. All the times listed are in this format. The time zone in Lithuania is GMT+2 hours.

"First things first" explains what you can expect in Lithuania, helps you to pack your luggage and gives important information that you should know before leaving. Some information may be specific either for degree students or for exchange students, therefore you must pay attention to the specific chapters and references named Degree Students or Exchange Students.

# pack your suitcase



Be careful and keep your passport or ID card and original education documents next to you – do not leave them in your check-in luggage!



## Organise your arrival

Come to Kaunas before the beginning of your studies (do not miss the Welcome Week). A few weeks before you leave you should inform the ISO coordinator ([international@ktu.lt](mailto:international@ktu.lt)) about your arrival date. It's better to avoid arriving on weekends – the university is closed then.

## Get accommodation

A foreign student may choose where he/she wants to live during the study period. KTU provides a room in a dormitory or a student may choose renting a flat (Note: the University is not responsible for finding a flat). If you applied for accommodation at a dormitory while submitting the application, you will get more details about rooms available by e-mail few weeks before your arrival. Get general view on [▶ dormitory.ktu.lt](https://dormitory.ktu.lt)

## Get health insurance

Make sure that you get health insurance or have European Health Insurance Card for your stay in Lithuania. All the records must be translated into English. If you have special medical prescriptions, do not forget to take them with you.

**Do not forget all the necessary addresses, maps and phone numbers of contact persons of the ISO or mentors.**

### **Bring education documents**

Check if the ISO has everything what is necessary for your file at KTU, and if you need to bring something more. It is advised to have your KTU Acceptance Letter with you.

### **Take your passport or ID card**

Do not forget your passport or ID card, take your international student card (ISIC, for example), your driving licence and other documents that are necessary abroad (translated into English). It is advisable to have some copies or scanned versions of your main documents on your first days in Lithuania - you might need them for membership cards, residence permits, etc. Few coloured with white background passport type photos will be useful too.

### **If you travel by air**

- ▶ Please note to strictly follow the airlines policy for baggage restrictions considering both weight issues and banned items on flight.
- ▶ Please note to also carry sufficient currency in either € or \$ while facing long stopovers at airports, for food and drink.

### **Be ready for climate change**

Climate change is an important factor to be considered (particularly if you are coming in January), especially for those coming from southern countries. Although it is exciting to have extremely cold winters which fall below -15C° but without the right equipment, it will be an ordeal. We suggest the students to keep aboard just the essential warm clothing, as you can buy the remaining warm clothes and shoes here in Lithuania.

### **Take some cash**

You should have enough money (€ 200-300 in cash) for your first few days to pay the accommodation deposits, to get student identity card and public transport ticket, to buy extra things you did not bring from home and to make your life comfortable here. It is recommended to have money in Euros (the currency of Lithuania) or U.S. dollars (the easiest to exchange). International bank cards are accepted and you can withdraw money at numerous ATMs too. After arrival every student is advised to open a bank account in Lithuanian bank for the period of his/her studies at KTU.

# how to reach kaunas?

Maps are available on

- ▶ [www.maps.lt](http://www.maps.lt)
- ▶ [www.maps.google.com](http://www.maps.google.com)

There are five main means to reach Kaunas: by airplane, by bus, by train, by ferry and by car. Some options may lead you to Vilnius which sometimes is more convenient for the arrival by plane. Don't worry, Vilnius is just 100 km away from Kaunas, just follow the directions below.

If you use public transport, your destination in Kaunas is Kaunas Bus Station (Kauno autobusų stotis) or Kaunas Train Station (Kauno geležinkelio stotis). They are situated next to each other and close to the city centre. Read How to Reach Dormitory for directions from both of the Stations.

**We recommend informing the International Studies Office coordinator and your mentor about your arrival so they can give you the most updated information. International Studies Office will select a Mentor and he/she may meet you up to save you most of the worries on the first days in Kaunas.**



## BY PLANE

Lithuania has three international airports in Vilnius, Kaunas and Palanga (close to Klaipėda, the seaport), which can be reached from the main European cities as well as from all over the world. Cheap flight company Ryanair (to Kaunas and Vilnius), Wizzair and airBaltic (to Vilnius) can offer you a flight to Lithuania at a "student's pocket" price. Some of you may choose arriving to Riga, Latvia, and then taking the bus to Kaunas. There are number of possibilities at every airport to use ATM machines, to exchange money, rent a car and use a press kiosk where you can buy phone cards, bus tickets, snacks and drinks.

### Kaunas International Airport

[www.kaunas-airport.lt](http://www.kaunas-airport.lt)

Kaunas Airport is situated in Karmėlava, only 14 km away from Kaunas. There are direct flights to Kaunas from London, Birmingham, Dublin, Frankfurt, etc. and many possibilities to transfer flying from other countries. You can reach Kaunas Bus or Train Stations easily:

► **BY BUS.** The bus stop is a bit further on the left as you exit the arrivals hall. A city bus line No. 29 serves the airport going on the route Kaunas Airport (Karmėlava) → Savanorių Ave. → Bus station → Train station from approx. 5:00 till 23:00. You may buy your ticket from the driver for 1.00 EUR or buy an e-ticket card at the press kiosk for 1.74 EUR (we recommend to buy a single ticket for now, and then mentor will explain you about e-tickets later). After ~45 min. get off at the Railway station (Geležinkelio stotis). If you arrive to Kaunas on a late night flight, city bus No. 29, 29E is for your convenience. The last bus leaves the airport for the city centre only after the last flight has arrived. You can check the bus route and exact timetables on ► [www.kvt.lt](http://www.kvt.lt)

► **BY TAXI.** You will find taxi at the arrivals hall exit. It may cost you about 20 EUR to reach your dormitory.



## International Vilnius Airport

[www.vilnius-airport.lt](http://www.vilnius-airport.lt)

International Vilnius Airport is the main international airport in Lithuania with permanent luggage storage, currency exchange at the arrival hall, cafés and 2 airport hotels nearby.



You can go to Kaunas by regular bus or by train;

► **FROM VILNIUS AIRPORT TO KAUNAS.** Ollex buses may take you straight to Kaunas (STATOIL gas station (Address: Savanorių pr. 404b) for 10 EUR. Then you need to take taxi to the dormitory or other place (5-8 EUR).

► [www.airport-express.lt](http://www.airport-express.lt)

Therefore you need to reach Vilnius Bus Station or Vilnius Train Station which are situated next to each other:

► **BY BUS.** The bus stop is just to the left as you exit the arrivals hall. You may buy your ticket from the driver for 1 EUR (0.5 EUR with the student card) Bus No. 1 goes from the airport to the Bus and Train Stations (15 min.) approx. from 5:30 till 22:00. Timetables on ► [www.vilniustransport.lt](http://www.vilniustransport.lt)

► **BY TRAIN.** The train stop is 150 metres straight as you exit the arrivals hall (keep on the left side of the road; there is an elevator down to the station). The train goes from the airport to the Train Station (7 min.) from 5:57 to 21:52. The one-way fare is 0.72 EUR (purchased on the train). Timetables on ► [www.litrail.lt](http://www.litrail.lt)

► **BY TAXI.** You will find taxi as you exit the arrival hall. Ask to take you to the Bus or Train Station. Depending on hour, it may cost you about 10 EUR.

Once you are at Vilnius Bus Station or Vilnius Train Station, you may reach Kaunas within 1 hour 30 minutes.

► **FROM BUS STATION.** Buses from Vilnius to Kaunas go approx. every 30 minutes. You may buy ticket at the ticket office (Biliety kasos) inside the building or at the driver. The price may vary from 6.37 EUR to 7 EUR (ISIC gives discounts). The bus arrives to Kaunas Bus Station. ► [www.autobusbilietai.lt](http://www.autobusbilietai.lt)

► **FROM TRAIN STATION.** Trains from Vilnius to Kaunas train station go every hour from 4:54 till 19:40. You may purchase ticket at the ticket office (Biliety kasos) inside the building, price varies from 4.63 to 6.37 EUR (ISIC gives discounts). Timetables ► [www.litrail.lt](http://www.litrail.lt)

## Palanga International Airport

[www.palanga-airport.lt](http://www.palanga-airport.lt)

Palanga International Airport is situated 25 km away from Klaipėda. You can take a bus or taxi to Klaipėda Bus Station (30 min. at the price of about 26 EUR) and then reach Kaunas by bus.



## Riga International Airport (Latvia)

[www.riga-airport.com](http://www.riga-airport.com)

Although Riga Airport is in another country (Latvia), it is only ~260 km from Kaunas. Thus, sometimes it is faster to fly to Riga and to reach Kaunas by bus, than to wait for a transfer flight. First of all, you need to go to Riga Bus Station, which is close to the airport. Bus No. 22 or Airport Express minibus will take you there for a reasonable price. Check airport website for detailed information. Latvia's national currency is EURO.

► **FROM RIGA TO KAUNAS – BY BUS.** There are bus connections from Riga to Kaunas a couple of times a day. One way ticket is around 18 EUR. The bus will take you to Kaunas Bus Station in approx. 5 hours.

► **TIMETABLES.** Check for the bus timetables, costs, etc. ► [www.autoosta.lv](http://www.autoosta.lv).

Latvia and Lithuania are the members of the Schengen Area so you do not need any extra visas. But if you come to KTU with a student visa, you'd better refer to the ISO for the updates.

## BY BUS

If you live in one of neighbouring countries, we advise you to take a bus: it is quite popular and convenient. You may choose between popular international lines, such as Eurolines, Ecolines, etc.

Kaunas Bus Station ► [www.autobusubilietai.lt](http://www.autobusubilietai.lt), [www.kautra.lt](http://www.kautra.lt)

Vilnius Bus Station ► [www.autobusustotis.lt](http://www.autobusustotis.lt), [www.toks.lt](http://www.toks.lt)

Eurolines Baltic International ► [www.eurolines-lithuania.lt](http://www.eurolines-lithuania.lt), [www.eurolines.lt](http://www.eurolines.lt)

Ecolines ► [www.ecolines.net](http://www.ecolines.net)

## BY TRAIN ► [www.litrail.lt](http://www.litrail.lt)

Although, trains are very popular in most of European countries, the railway network in Lithuania is not much developed. There are several international railways that go through Vilnius, Kaunas, Šiauliai, Klaipėda and Panevėžys. Tickets can be purchased at the ticket offices in railway stations, which are open 24 hours. Tickets are not sold if there are less than 5 minutes left before the train departure.

## BY SHIP ► [www.dfdseaways.lt](http://www.dfdseaways.lt)

## BY CAR

In Lithuania you will find good motor highway connections between the main cities: from Vilnius (E85/A1), from Riga (Latvia) (E67/A1) or from Warsaw (Poland) (E67/A5).

**You will need to have your health and car insurances. Do not forget a map of the roads or GPS!**

# How to reach dormitory once you are in kaunas



Check more on

► [www.kvt.lt](http://www.kvt.lt)

Use the following directions to reach your dormitory from bus or train station:

There are buses or trolleybuses that will take you to your dormitory (No. 2, 5, 7 and 8).

► From the Train Station (Geležinkelio stotis) the bus stop is on the same side as the Train Station or from the Bus Station (Autobusų stotis) the bus stop is on the opposite side of the street than the Bus Station take the bus No. 39 or trolleybus No. 5, 7, go for 3 or 4 stops and get off at Breslaujos stop (for dormitory No. 2) or Pašilės stop (for dormitories No. 5; 7 or 8).

**NOTE:** Temporary Bus Station located near shopping mole AKROPOLIS. To reach dormitory go to the bus stop Griunvaldo stop and take the bus No 39 or trolleybus No. 5,7 and go 4 or 5 stops.



## E-TICKET FOR PUBLIC TRANSPORT IN KAUNAS

Transport system in Kaunas: buses, trolleybuses, minibuses.

► **TICKETS:** an electronic card (CARD), purchased once and then refilled – only for buses and trolleybuses.

► **WHERE TO GET A CARD:** at news-stands Kauno Spauda, Lietuvos Spauda, Narvesen located all around the city, usually close to the bus stops. Price: 1.74 EUR (you are not allowed to purchase an empty card). You choose the type of ticket you want to purchase.

The best choice for students (only with Lithuanian Student Identity Card or ISIC):

► monthly ticket, valid from the 1st until 31st of a month, 7 days per week (4.87 EUR),

► 92 days ticket (valid from the first validation (13.30 EUR)),

► single trip e-ticket (0.29 EUR) –top-up your CARD with chosen amount of money and inform that you are going to use student's discount,

► other options available.

► **TO ACTIVATE:** after getting into the bus press the validator's button No. 2 or touch the window No. 2 on the screen and hold the card at the indicated area of the validator. During your next journey just approach the CARD to the validator while boarding (use the front door). If you do not have the student card yet, buy a single ticket (0.58 EUR using e-ticket or 0.80 EUR purchased from the bus driver.)

### ► MORE INFORMATION

Kaunas Public Transport ► [www.stops.lt/kaunas](http://www.stops.lt/kaunas)

Routes and timetables (of buses, trolleybuses, minibuses) ► [www.marsrutai.lt](http://www.marsrutai.lt)

Necessary address online ► [www.maps.lt](http://www.maps.lt)

Kaunas Public Transport in Mobile Apps ► **Busai Kaunas**

## TAXI IN KAUNAS

It's recommended to call for a taxi instead of taking one from the street. When you call a taxi it will usually be cheaper than the one you take near the airport, club, bar etc. The price is approx. 0.52 - 0.85 EUR/km (prices for the taxi are higher at night).

Kauno taksi ► **+370 37 341111**

Žaibiškas greitis ► **+370 37 333111, +370 37 333999**

Einesa ► **+370 37 331633**

Taksi kelyje ► **+370 37 555555**

Eurotaksi ► **+370 37 333335, +370 37 311111**

Greitas taksi ► **+370 37 755550, +370 68 202020**

Greičiau/Vyto taksi ► **+370 37 733337**

Book a taxi online by using Mobile Apps ► **eTAXI**

**Always take a taxi  
during the night going  
home from a club.**

**Jakub Jawor from Poland**



# lithuania in a nutshell

**700 BC**

The settling of the Balts ethnic group in the present territory of Lithuania

**1323**

The first recorded mention of capital city, Vilnius

**1361**

The first recorded mention of Kaunas

**1385**

Baptism of Lithuania

**1569**

Commonwealth of Lithuania and Poland

**1109**

The first recorded mention of the name of Lithuania

**1253**

Establishment of the Great Duchy of Lithuania and crowning of first King of Lithuania, Mindaugas

**1430**

Lithuania became one of the largest states in Europe

## FACTS AND FIGURES

Lithuania, the country of just over 3 million people was first mentioned in historic documents in 1009.

In more than a thousand years of history Lithuania has become what it is now, a dynamic member state of the European Union, the World Trade Organisation, The United Nations, and NATO.

Lithuania is situated in a geographical centre of Europe, at the crossroad between Western and Eastern Europe. It is one of least polluted (No. 6) and the safest (No. 24) countries of the world.

Being the 10th least expensive European country to live, it is among the top 30 countries in the International Quality of Life Index for Country 2014.

Lithuanians are among the top five EU countries boasting the greatest number of people proficient in at least one foreign language (as many as 92 percent of Lithuanians speak English, Russian or German).





**16/02/1918**

Independent Republic of  
Lithuania was established

**11/03/1990**

Re-establishment of  
independence

**1795**

Lithuania in  
the Russian  
empire

**1921**

Joining the  
League of  
Nations

**1940**

Losing  
independence  
and becoming  
a state of the  
Soviet Union

**2004**

Joining the  
European  
Union and  
NATO

**2013**

Lithuanian  
presidency at  
the Council of  
the European  
Union

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Lithuania uses an education system that meets all the requirements of the European Union education policy and has a three cycle education system (Bachelor's, Master's and PhD studies), corresponding to the European Bologna process.

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Lithuania ranks 1st among the Baltic States, 3rd in Europe and 5th in the world in international investment projects.

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Lithuania ranks 1st in Europe in the expansion of fibre optic and mobile broadband and has one of the fastest broadband connections in the world.

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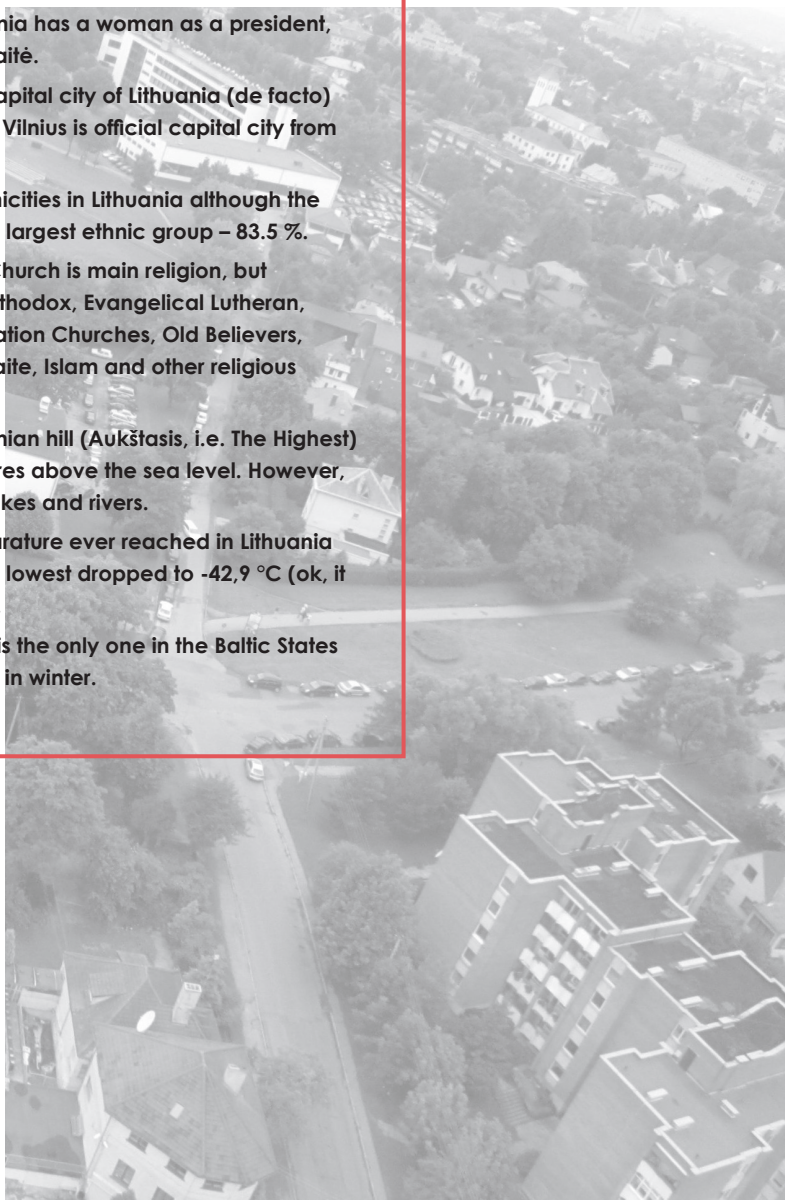
The capital of Lithuania is Vilnius. Kaunas is the second largest city of Lithuania, with a population of over 300 thousand.

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Even though Kaunas is an important industrial centre, it benefits from large recreational areas. There are 7 regional nature parks just outside of the city.

### DID YOU KNOW?

- ▶ Lithuania is twice bigger than Belgium (65,300 km<sup>2</sup>) but has almost 4 times smaller population of 3 million.
- ▶ Republic of Lithuania has a woman as a president, Ms. Dalia Grybauskaitė.
- ▶ Kaunas was the capital city of Lithuania (de facto) in 1919 – 1940 while Vilnius is official capital city from 1323.
- ▶ There are 115 ethnicities in Lithuania although the Lithuanians form the largest ethnic group – 83.5 %.
- ▶ Roman Catholic Church is main religion, but there are Eastern Orthodox, Evangelical Lutheran, Evangelical Reformation Churches, Old Believers, Judaism, Sunni, Karaite, Islam and other religious communities.
- ▶ The highest Lithuanian hill (Aukštasis, i.e. The Highest) is only ~ 293.84 metres above the sea level. However, Lithuania is rich in lakes and rivers.
- ▶ The highest temperature ever reached in Lithuania was +37 °C, and the lowest dropped to -42,9 °C (ok, it was ~50 years ago).
- ▶ Klaipėda seaport is the only one in the Baltic States that does not freeze in winter.





## WELCOME TO KAUNAS

Out of 125 thousands of students in Lithuania, over 40 are studying in Kaunas (1/3 of students study in Kaunas). With 6 universities and several colleges, Kaunas deserves its name of a Student City. Diverse student community contributes to the city atmosphere gathering in cosy old town squares and green parks, small cafes and lively clubs. Every September the streets of Kaunas fill with students coming to study technologies and art, music and medicine, law and agriculture at more than 11 universities and colleges. Our city welcomes students from all over the country and the world. This diversity creates a space for interesting collaborations, inspiring discussions and unforgettable friendships.

Check more on  
▶ [www.kaunastic.lt](http://www.kaunastic.lt)



**One of my best and the most memorable times spent have been in this city of Kaunas which has been my home for more than 3 years. When I recall to the day I came to Kaunas I really had no idea where I had come to. But gradually as time passed I came to realize how good this city is. I met many good people here who became my best friends. I can honestly say that Kaunas is perfect for student life!**

**Vikramaditya Singh from India**

Situated in the very middle of Lithuania our city benefits from being just an hour's drive from the capital Vilnius and a couple of hours away from the sea. There are three cross-European highways going past Kaunas, and from the very city centre one can get a train or a bus to any part of Lithuania or set out for an international journey. For those who prefer travelling by plane, Kaunas International Airport is just a half an hour away. Kaunas' cultural life is loaded with cultural events, such as international film, jazz and dance festivals; our galleries offer a variety of local and international exhibitions. Although Kaunas is an important industrial centre, it benefits from large recreational areas. A relaxing ride on one of many bicycle paths or a walk in a forest park or along the river is a good finishing touch for a day.

# migration formalities/visa



## EU/EEA STUDENTS

### Arrival to Lithuania



### Registration in Kaunas Migration Office



### Declaration of place of residence



Citizens of the EU and EEA countries must hold their ID cards or national passports to arrive to Lithuania.

#### ► REGISTRATION AT KAUNAS MIGRATION OFFICE

After arrival to Lithuania you have to register in Migration Office in Kaunas by presenting the following documents:

- A valid passport or ID card (plus a photocopy of the document).
- An application form (obtainable at the Migration Office or KTU ISO).
- European health insurance card (plus a photocopy of the document).
- Document proving that you have enough funds (e.g. bank statement).
- Certificate regarding enrolment at KTU (you will get it at the KTU ISO).
- Cheque from the bank indicating that you've paid 8.60 EUR for the document certifying your legal stay in Lithuania (receiver: Mokesčių inspekcija; account no. T247300010112394300; the code of payment is 5740).

In 5 working days Migration Office will issue the document certifying your legal stay in Lithuania and will post it to KTU. ISO will inform you about the reception of this document.

After reception of the document, you must declare your place of residence in 7 working days at your local Municipality Office (Seniūnija).



### ► DECLARATION OF YOUR PLACE OF RESIDENCE

You have to present to Municipality Office (Seniūnija) the following documents:

- A valid passport or ID card.
- The document certifying your legal stay in Lithuania, received from Migration Office.
- Declaration form:
  - If You live in KTU dormitory take the confirmation about your living place from KTU Dormitory Group Office in Gričiupio St. 13-102 (KTU dormitory No 10).
  - If you rent a flat privately, declaration form has to be signed both by the student and the flat owner in the Municipality Office. The flat owner must bring the document stating that he/she owns the flat (Confirmation from the Real Property Register (Pažyma iš turto registrų centro)).

If You rent a flat, the declaration place (Municipality Office) can be different (ask the flat owner or KTU ISO if you do not know it).

## NON EU STUDENTS

### ► DEGREE STUDENTS

#### VISA FREE ENTRY TO LITHUANIA

Arrival to Lithuania



Application for visa in Kaunas Migration Office



Application for TRP in Kaunas Migration Office



Formalisation of TRP



Declaration of place of residence



Application for TRP renewal (yearly)

#### NATIONAL VISA REQUIRED

Application for visa in the embassy of Lithuania



Arrival to Lithuania



Application for TRP in Kaunas Migration Office



Formalisation of TRP



Declaration of place of residence



Application for TRP renewal (yearly)

## ► EXCHANGE STUDENTS

### VISA FREE ENTRY TO LITHUANIA

Arrival to Lithuania



Application for visa in  
Kaunas Migration Office

### NATIONAL VISA REQUIRED

Application for visa in the  
embassy of Lithuania



Arrival to Lithuania

If you do not need visa to enter Lithuania (for example, you are from Canada, Korea, Israel, etc.), you can come to Lithuania and stay here for 3 months without visa. If you stay longer than 3 months, you must apply for national visa in Kaunas Migration Office.

If you need visa to enter Lithuania, you must apply for national visa in the embassy of Lithuania in your country or in the case of unavailability of it – in the nearest embassy of Lithuania.

### APPLICATION FOR NATIONAL VISA

You must submit the following documents:

- ▶ Passport and its photocopy (passport's period of validity must exceed the validity period of the requested visa by at least 3 months).
- ▶ National visa application form filled in block letters in English language (provided by KTU ISO or obtainable at the embassy / its website) including colour photo 35x45 mm).
- ▶ Document proving that you will have enough funds (bank statement or sponsor's affidavit of support and sponsor's bank statement or official letter from the University/Ministry/Foundation about the granted scholarship).
- ▶ Valid health insurance, covering the duration of stay, and its photocopy. The amount of medical insurance coverage should be not less than 5792 EUR. The health insurance should be for one year (starting from the date of your arrival to Lithuania) or shorter (eg., 6 months) in case of shorter studies.
- ▶ Admission to the university document (provided by KTU ISO).
- ▶ Document constituting that applicant will have place of residence while in Lithuania (provided by KTU ISO).
- ▶ Mediation letter from University (provided by KTU ISO).

Always check the website of the embassy about the mode of interview appointment (online or telephone registration) and requested documents (country's specific requirements may be applied).

Usually visa is issued in 14 days therefore you should apply in advance. National visa is issued free of charge for the period of studies (if you come as an exchange student, the validity of visa corresponds to your study period at KTU) or for 12 months in case of longer studies (degree) at KTU.

- ▶ If you come for up to 12 months (exchange studies or internship), this is the last step in migration procedures.
- ▶ If you come for 1.5 – 4 years, after expiration of your visa, you should get temporary residence permit which replaces national visa.

**More information on the migration formalities, rights and responsibilities of international citizens in Lithuania:**

**Migration Department**

▶ [www.migracija.lt](http://www.migracija.lt)

**Ministry of Foreign Affairs of the Republic of Lithuania**

▶ [www.urm.lt](http://www.urm.lt)

## APPLICATION FOR TEMPORARY RESIDENCE PERMIT (TRP)

TRP is issued for those who intend to study more than one year in Lithuania.

TRP is valid for one year and has to be renewed annually.

You should submit the following documents to Kaunas Migration Office **at least 4 months** before expiration of your national visa:

- ▶ A valid passport plus a photocopy of all stamped pages of the passport (passport validity must exceed the validity of the obtainable TRP for at least 3 months).
- ▶ An application form (obtainable at the Migration Office or KTU ISO Office).
- ▶ One photo (colour; 40x60 mm).
- ▶ Bank statement (from a Lithuanian bank in Lithuanian language) showing you have sufficient amount of money to live in Lithuania (no less than 2300 EUR). The bank statement is valid for 1 month after it is prepared.
- ▶ Certificate regarding enrolment at KTU and accommodation KTU dormitory (you will get it from KTU ISO).
- ▶ Cheque from the bank indicating that you've paid 86 EUR for TRP application (receiver: Mokesčių inspekcija; account no. LT247300010112394300; the code of payment 5740).
- ▶ Police Clearance Certificate (non-criminal record) from all countries you have lived before arriving to Lithuania. We recommend to take Police Clearance Certificate issued no earlier than 1 month prior to the day of receiving the national visa of the Republic of Lithuania.

**NOTE: Certificates must be with an apostille or double legalized depending on a country.**

**Intermediation documents from KTU are valid for 1 month after they are prepared.**

## FORMALISATION OF TRP

Once the decision to issue TRP is given by the Migration department of Lithuania, it is sent to KTU ISO or to your indicated address. You should formalise TRP decision before the expiration of your visa and take TRP card at Kaunas Migration Office by providing the following documents:

- ▶ A valid passport plus a photocopy of all stamped pages of the passport (passport validity must exceed the validity of the obtainable TRP for at least 3 months).
- ▶ An application form (obtainable at the Migration Office or KTU DIR).
- ▶ Health insurance (valid till the expiration date of TRP) for at least 5792 EUR.
- ▶ Cheque from the bank indicating that you've paid 28 EUR for TRP formalisation (receiver: Mokesčių inspekcija; account no. LT247300010112394300; the code of payment 5740).

The TRP is issued within 10 working days after accepting your documents. After receiving the TRP, you must declare your place of residence at the Municipality Office (Seniūnija) within 7 working days, otherwise migration may cancel your TRP.

## DECLARATION OF YOUR PLACE OF RESIDENCE

You have to present to Municipality Office (Seniūnija) the following documents:

- ▶ A valid passport or ID card.
- ▶ The document certifying your legal stay in Lithuania, received from Migration Office.
- ▶ Declaration form:

- If You live in KTU dormitory take the confirmation about your living place from KTU Dormitory Group in Gričiupio St. 13-102 (KTU dormitory No 10).

- If you rent a flat privately, declaration form has to be signed both by the student and the flat owner in the municipality office. The flat owner must bring the document stating that he/she owns the flat (Confirmation from the Real Property Register (Pažyma iš turto registrų centro)).

**If You rent a flat, the declaration place (Municipality Office) can be different (ask the flat owner or KTU ISO if you do not know it).**

**More information on the migration formalities, rights and responsibilities of international citizens in Lithuania:**

**Migration Department**

▶ [www.migracija.lt](http://www.migracija.lt)

**Ministry of Foreign Affairs of the Republic of Lithuania**

▶ [www.urm.lt](http://www.urm.lt)



Intermediation documents from KTU are valid for 1 month after they are prepared.

## APPLICATION FOR TRP RENEWAL (YEARLY)

TRP is issued for no longer than 1 year. If your studies last longer than received first TRP, you must apply for renewal of temporary residence permit at least 2 months before the TRP expires.

You must have a valid declaration of your current place of residence. If you rent a flat privately, the owner of the flat must go to Migration Office to confirm that you live in his/her flat.

Documents you have to present to Kaunas Migration Office:

- ▶ A valid passport and TRP (plus a photocopy of all stamped pages and TRP).
- ▶ An application form (obtainable at the Migration Office or KTU ISO).
- ▶ One photo (colour; 40x60 mm).
- ▶ Bank statement (from Lithuanian bank in Lithuanian language) showing you have a sufficient amount of money to live in Lithuania (no less than 2280 EUR). The bank statement is valid for 1 month after it is prepared.
- ▶ Certificate regarding enrolment at KTU (you will get it from KTU ISO).
- ▶ Cheque from the bank indicating that you've paid 86 EUR for TRP renewal (receiver: Mokesčių inspekcija; account No. LT247300010112394300; the code of payment 5740).

### MIGRATION OFFICE

#### ▶ ADDRESS

Chemijos St. 4B-115, Kaunas  
+370 37 303246, +370 37 303247

#### ▶ OFFICE HOURS

I 8:00 - 17:00	IV 8:00 - 17:00
II 8:00 - 18:00	V 8:00 - 15:45
III 8:00 - 17:00	
Every first Wednesday of the month	8:00 - 15:00

### MUNICIPALITY OFFICE (GRIČIUPO SENIŪNIJA\*)

#### ▶ ADDRESS

Chemijos St. 11, Kaunas  
+370 37 451333

#### ▶ OFFICE HOURS

I 8:00 - 17:00	IV 8:00 - 17:00
II 8:00 - 17:00	V 8:00 - 15:45
III 8:00 - 17:00	
Lunch time	12:00 - 12:45

\* If you rent privately, the Municipality Office where you need to declare your place of residence might be different. Contact the KTU DIR for more information.

# after you arrive

After you arrive to Kaunas and settle in the dormitory or the place you have found by yourself, we advise you to arrange a couple of things that are essential for your further studies at KTU:

Do not miss the Welcome Week, where all information is designed for you, the International Student.

Join the first meetings of students – you will not feel alone anymore!

**Remember that every time you have questions, you may ask your Mentor, International Coordinator at your faculty or the coordinator at the International Studies Office.**



## During Welcome Week you will:

- ▶ Meet Vice-Dean for Studies and International Coordinator of your Faculty who are responsible for international students, study formalities, etc. They will introduce you your Faculty, tell you about studies, lectures, timetables and about student life at your Faculty.
- ▶ Make your Study Plan – it is a must for every student when starting studies at KTU.
- ▶ Order Lithuanian Student Identity Card or ISIC that gives you an access to libraries and offers plenty of discounts outside the university.
- ▶ Have guided tour through KTU students Campus & Facilities.
- ▶ Get information about academic and language studies opportunities, student life at KTU.
- ▶ Discover Kaunas, get the first touch to Lithuanian culture, learn a Lithuanian dance or song.
- ▶ If you have not met your Mentor yet, contact him/her – the Mentor will help you on the first days after your arrival and later on.





## CHECKLIST

Did you take your personal documents?

- |   |  |
|---|--|
| <input type="checkbox"/> Passport or ID card and copies | <input type="checkbox"/> Education documents and KTU Acceptance Letter |
| <input type="checkbox"/> Health insurance               |  |
| <input type="checkbox"/> Driving licence                |  |

- 
- ☐ Do You have at least 300 EUR in cash for your first few days?
  - ☐ Did you inform the International coordinator/mentor about your arrival?
  - ☐ Do you have contacts of the International Studies Office?
  - ☐ Do you have your living place address (dormitory or private accomodation)?
  - ☐ Do you have some warm clothes? (The weather in Lithuania can already get cold in September/October)
  - ☐ Have you packed a few photos or favourite things to have around and help you feel more at home in your University room?
  - ☐ Did you hang out with your friends and family before you leave?

everything is prepared?

congrats, you are  
ready to join us!

**If you have studied  
or still study at KTU  
and have some  
important tips for  
improving this guide,  
please let us know  
([international@ktu.lt](mailto:international@ktu.lt))  
and we will update  
the guide.**



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International Studies  
Office**

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Skype: KTU\_admission  
FB: KTU.International.Students  
#KTUinternational

**Office Open Hours**  
Monday – Thursday:  
1.00 – 5.00 pm  
Friday:  
1.00 – 3.45 pm